



## MEMORANDUM

**TO:** MIRA Policies & Procurement Committee  
**FROM:** Eileen Kearney, Temporary Board Administrator  
**DATE:** March 6, 2015  
**RE:** Notice of Regular Telephonic Meeting

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There will be a regular telephonic meeting of the **Policies & Procurement Committee** of the Materials Innovation and Recycling Authority's Board of Directors on **Thursday, March 12, 2015** at 11:00 a.m. in the Board Room at 100 Constitution Plaza, Hartford, CT.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the February 5, 2015, Regular Committee Meeting (*Attachment 1*).
4. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's and feasibility estimates and evaluations.
5. Informational
  1. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (*Attachment 2*).
  2. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (*Attachment 3*).
  3. Report on Legal Requests for Services (*Attachment 4*).
  4. Report on Solicitation (*Attachment 5*).
6. Such other items that may properly come before the Committee.